



January 4, 2023

The Honorable City Council
of the City of Los Angeles
City Hall, Room 395
Los Angeles, CA 90012

Subject: Sole Source Agreement with SAP Public Services Inc.

Pursuant to Section 373 of the City Charter, enclosed for your approval is the Sole Source Agreement with SAP Public Services Inc. that was approved by the Board of Airport Commissioners at its December 15, 2022 meeting. There is no impact to the General Fund.

LAX
Van Nuys
City of Los Angeles

Karen Bass
Mayor

**Board of Airport
Commissioners**

Beatrice C. Hsu
President

Valeria C. Velasco
Vice President

Gabriel L. Eshaghian
Nicholas P. Roxborough
Belinda M. Vega
Karim Webb

Justin Erbacci
Chief Executive Officer

RECOMMENDATIONS FOR CITY COUNCIL:

1. Adopt the determination by said Board that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; and
2. Approve the one (1)-year Sole Source Agreement with SAP Public Services Inc., with two (2) one-year renewal options, covering software license agreement for systems, applications, and products for Los Angeles World Airports, for cost not to exceed \$1,950,000; and
3. Concur with said Board's action on December 15, 2022, by Resolution 27653, authorizing the Chief Executive Officer, or designee, of Los Angeles World Airports to execute said Sole Source Agreement with SAP Public Services Inc.

Very truly yours,

Misha McConnell, Commission Executive Assistant I
BOARD OF AIRPORT COMMISSIONERS

Enclosures

- cc: Trade, Travel and Tourism Committee
Councilmember Park, e-file
Councilmember McOsker, e-file
Councilmember Soto-Martinez, e-file
CAO (Airport Analyst), e-file
CLA (Airport Analyst), e-file
City Clerk's Office, e-file

